

**MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF JULY 2, 2013**

1. CALL TO ORDER - The meeting of Langhorne Manor Borough was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Tuesday, July 2, 2013 at 8:02 P.M. Eastern Time by William McTigue, President.

At this point in the meeting, Patricia Silcox led us in the “Pledge of Allegiance.”

PERSONS PRESENT –William McTigue, President; Maryann Barnes Vice President; Steven Yourtee; Sharon Gimpel; Patricia Silcox; Beth Bartnikowski, Acting Secretary/Treasurer; and Thomas J. Profy III, Solicitor.

PERSON ABSENT - Robert Byrne, Mayor; Edward Hanisco; Nicholas Pizzola; Loretta Luff.

2. APPROVAL OF MINUTES – Motion was made by Mrs. Barnes and seconded by Mr. Yourtee to approve the Minutes of June 4, 2013 as amended. No objections were presented. Motion carried.

Mr. Pizzola enter the meeting at 8:08 PM

3. POLICE REPORT – In Mayor Byrne absence Mr. McTigue gave the police report for June 2013.

4. INSPECTOR’S REPORT – Mr. Peet gave the Inspector’s report for the month of June, 2013.

5. COMMENTS FROM RESIDENTS AND VISITORS –There were no requests from residents.

At this time in the meeting Council entertained two guest speakers.

Guest speaker #1- Chip Vaughn with Vaughn Collaborative provided a status report on the Borough office and Borough Hall renovation project. Mr. Vaughn provided a change order of \$5,900 for the requested replacement of the Borough office Bilco door. Motion was made by Mr. Yourtee and seconded by Mrs. Silcox to approve the change order of \$5,900 for the Bilco door replacement. No objections were presented. Motion carried.

Additionally, Mr. Vaughn produced payment request #2 in the amount of \$55,292.40 for BESCO, subject to receiving a certified payroll. Motion was made by Mr. Yourtee and seconded by Mr. Pizzola to approve the payment request #2 for \$55,292.40 subject to receiving a certified payroll. No objections were presented. Motion carried.

Guest speaker #2- Zoning Hearing Board (ZHB) variance applicant, Mrs. Linda Bradley, represented by counsel - Mr. Schnader, presented their application allowing Council to determine their position at the ZHB hearing, scheduled for July 8, 2013. The application is to build a single family dwelling at 631 South Bellevue Avenue. Their building application would require three variances, slope of 57% instead of 40%, forest disturbance of 58% instead of 40% and impervious surface of 42.4% instead of 20%. Seeing the controls that are in place on the plan to address the variances, Council will dispatch Mr. Profy to represent the Borough's interest and ensure Council's concerns are addressed by the ZHB.

Motion was made by Mrs. Barnes and seconded by Mr. Pizzola to remain neutral on the application for a zoning variance. No objections were presented. Mrs. Gimpel abstained. Motion carried.

6. COMMITTEE REPORTS – Mrs. Barnes had no report for the Planning Commission.

Ms. Gimpel presented the insurance quote for 2013-2014 from Paist & Noe Insurance Company for \$24,289, a 9% increase in Workman's Compensation. Motion was made by Mrs. Silcox and seconded by Mrs. Barnes to renew the insurance as presented. No objections were presented. Motion carried.

Mr. McTigue reported on a letter he received from JMT Engineering, the firm working with PennDot on the Super Highway project, inquiring as to the Borough's current or future plans to add sidewalks to the overpass access roads. They intend to add 5 foot shoulders to the overpass bridge to be used by pedestrians. The Borough has no plans to add sidewalks to the overpass access road at the current time.

Mr. McTigue reported on Carroll Engineering plan to perform the manhole cover work within the Borough. He is waiting for John Swenson to return from vacation to get a status as to when the work will begin. Further inquiry is also needed to investigate potential reimbursement of the bill from Carroll Engineering pertaining to their assistance to JMT Engineering.

Mrs. Silcox had no report.

Mr. Pizzola had no report.

Mr. Yourtee reported that the road assessment by Pickering Corts & Summerson has started.

7. MAYOR'S REPORT – In the Mayor's absence no report was available, and Mr. McTigue finalized the approval to order the police car based on the communication received from Block Communication on May 30, 2013. Motion was made by Mr. Pizzola and seconded by Mrs. Silcox to authorize the purchase of a new police car not to exceed \$33,500. No objections were presented. Motion carried.

8. SOLICITOR'S REPORT – Mr. Profy III presented the full and complete release for James Peet for his work during the transitional period for a \$5,000 payment. Motion was made by Mrs. Barnes and seconded by Mr. Pizzola to approve the full and complete release for James Peet for the payment of \$5,000. No objections were presented. Motion carried.

9. CORRESPONDENCE –Mrs. Bartnikowski stated that there was no correspondence.

10. APPROVAL OF BILLS & TREASURER'S REPORT FOR PAYMENT – Mr. McTigue stated that all Council members have received a copy of the bill list for payment. Mr. McTigue explained that he had made the arrangement for the new box at Borough Hall and that he placed the cost and shipping charges on his credit card for a total of \$327.95 that he would like added to the bill list this evening. He asked if there are any questions or discussions. Motion was made by Mr. Yourtee and seconded by Mr. Pizzola to table the approval of the bills until they convened to executive session. No objections were presented. Motion carried. Mr. McTigue stated that all Council members have received a copy of the Treasurer's report for June 2013, he asked if anyone has any comments. Ms. Gimpel stated that there were changes that needed to be made. Motion was made by Ms. Gimpel and seconded by Mr. Pizzola to table the Treasurer's Report for June 2013 as presented. No objections were presented. Motion carried.

Council convened into executive session at 9:30 PM

Council exited from executive session at 9:55 PM

Mr. McTigue stated that all Council members have received a copy of the bill list for payment. He asked if there are any questions or discussions. Motion was made by Mr. Pizzola and seconded by Mrs. Silcox to pay the bills as presented with the additions of \$327.95 to reimburse Mr. McTigue and table the cleaning charges. No objections were presented. Motion carried.

11. SECOND MEETING – Mr. McTigue stated that a second meeting is scheduled for Tuesday July 16, 2013; at the present time there is no business for the agenda. Motion was made by Mrs. Barnes and seconded by Mrs. Silcox to dispense with the second meeting. No objections were presented. Motion carried.

12. ADJOURNMENT – Mr. McTigue entertained a motion to adjourn this meeting. Motion was made by Mrs. Silcox and seconded by Mrs. Barnes to adjourn this meeting. No objections were presented. Motion carried. Meeting adjourned at 10:04 P.M.

The next meeting will be Tuesday August 6, 2013 at 8:00 P.M.

Respectfully submitted,

Beth Bartnikowski
Acting Secretary/Treasurer
Langhorne Manor Borough